

BY LAWS AND REGULATIONS

OF THE

MAKKOVIK FIRE DEPARTMENT

1.The Makkovik Fire Department

- a.The Makkovik Fire Department,established on this 11th day of July 1986,with full sanctions and support of the Town of Makkovik,shall be the agency responsible for firefighting,fire prevention and other Fire Department activities in the Town of Makkovik,with the main agency being the Fire Chief.
- b.The Fire Department shall be governed by and operated pursuant to these By-Laws and Regulations.

2.Objectives

The objectives of the Makkovik Fire Department shall be:

- a.In conjunction with the Fire Chief and His or Her Officers,plan and provide firefighting services for all citizens of the Town of Makkovik.
- b.To co-operate with other organizations that may have the same objectives as the Fire Department.
- c.To utilize all income and property of the Department to further the objectives of the Department.
- d.To publicize,information for the benefit of the public,through all available means.
- e.To print and publish any materials that the Department may think desirable for promotion of its objectives.
- f.To encourage the public to join the Fire Department.

3.The Fire Department

- a.Membership into the Fire Department will be by vote:
 - (i)There not be any limit to the number of members.
 - (ii)Every member shall seek to further,to the best of His or Her ability, the objectives and interest of the Department,and observe the By-Laws and Regulations of the Department.

b. Eligibility

To be eligible for membership, individuals must be 18 + years of age, be a resident of the Town of Makkovik, and be in good medical and physical condition. (take a medical/physical exam.).

c. Duties of the Secretary

- To give reasonable notice to members of upcoming meetings,
- To prepare accurate and clear records of all meetings,
- To assist the Chairperson and Fire Chief in preparing agenda.

d. Duties of Members

- To attend meetings regularly,
- To arrive at the meetings on time,
- Be familiar with, and have a good understanding of, and promote the objectives of the Fire Department,
- To participate in discussions, planning and decision making,
- To assist the Chairperson in keeping the meeting on track,
- To support group decisions,
- Help in fundraising events to support the Fire Department,
- Inform the Fire Chief or Deputy Fire Chief if leaving Town,

Duties con't,

During a call-out, units of command must be maintained and all orders from Superior Officers must be carried out without question. Discipline during call-outs is developed only through daily routine. The following rules should apply to all members of the Department.

- a. Regulate your conduct both on and off duty, to always bring credit to your Fire Department,
- b. Obey without question or delay all orders of Superior Officers,
- c. Keep in good condition,
- d. Maintain your Fire Station and equipment, clean and in proper operating condition.

- e. Carry out all assigned task to successful completion,
- f. Abide by all rules and procedures of your Department and
Municipal Council,
- g. Take the utmost pride in your willingness to serve as a Firefighter,
- h. Train yourself to the utmost degree to perform your duties well, while
always keeping in mind the basic principles and knowledge of self-
-perservation,
- i. Respect your Superior Officers while you maintain your respect for
all others in your Fire Department,
- j. Take an active part in all your Departments projects,
- k. Be proud of the Fire Department service you represent,
- l. Sell yourself and your Department to all citizens and others with
whom you have contact with,
- m. Understand fully the rules and regulations of all local and Provincial
authorities, pertaining to Fire Prevention, Firefighting and Fire Safety
in order to conduct a successful Municipal Fire Protection Program,
- n. Work safely by regularly inspecting and wearing your protective
equipment at all fire emergencies or training exercises,
- o. At all times, try to remain courteous and respectful and avoid unnecessary
damage to peoples property.

4. Motions

- a. To move for a motion, a member shall address the Chairperson,
- b. The Chairperson shall recognize the member,
- c. The member shall state the motion, if there is no seconder, there is no
motion,
- d. When a motion is seconded, the Chairperson shall repeat the motion, if,
there is no discussion, the Chairperson will ask who is in favour, and
then will ask who is opposed, the Secretary will count and write down the
votes and will announce if the motion is carried or defeated.

- e. Each member shall have a vote,
- f. In case of a tie vote, the Chairperson shall break the tie,
- g. On general items, a vote around the table will be taken.

5. Programs and Events

- a. The Department shall strive to provide well organized programs or events for the residents of the Town of Makkovik.
- b. The Department shall through all available means, encourage the public to volunteer their services, in order to provide for the Towns needs.
- c. The Department shall advertise all its programs and events in time considered appropriate.

6. Injuries

Any injuries by a member should be reported to a Superior Officer as soon as possible, so that the appropriate action is taken.

7. Dismissal

Any member of the Department who is absent from three consecutive meetings or drills, without a legitimate reason or fails to support the Fire Department, are subject to dismissal.

Makkovik Fire Department

1999

Fire Chief R. Jenkins



D. Fire Chief B. Andersen

A. D. Fire Chief W. Andersen